

BEAVER FALLS WATERWORKS DISTRICT
Minutes
September 8
Pumphouse

MEETING CALLED TO ORDER: 6:36 pm

ATTENDANCE: Wayne McIntyre, Gary Stein, Jordan Reid, Matt Ferraro, Wendy Settle, Shirley Fletcher

INTRODUCTION OF LATE ITEM

CBT Grant for Small Water Systems

ACCEPTANCE OF PREVIOUS MINUTES

M/S Matt Ferraro/Gary Stein to accept the Aug 11, 2026, minutes. Carried.

FINANCIAL REPORT

Balance Sheet, Income statement Accounts Receivable, Accounts Payable. Water shut off notices were issued Sept 1, 2026. There are 6 ratepayers that have outstanding accounts due and have agreed to payment plans to clear their accounts by the end of September.

Bank Balances at August 31, 2026

.TERM DEPOSITS

Term 15 (Business Operations)	62,675.00
Term 14 (Cap 1)	15,730.00
Term 13 (Renewal Reserve 2)	53,338.00
Term 12 (Taxes 3)	300,000.00
TOTAL	431,743.00

CHEQUING COMMUNITY PLUS TOLLS	209,703.77
SUMMIT SAVINGS BUSINESS 3 TAXES	103,212.96
SUMMIT SAVINGS BUSINESS OPERATIONS	109.42
SUMMIT SAVINGS BUSINESS 1 CAP EXPENSES	19.54
SUMMIT SAVINGS BUSINESS 2 RENEWAL RESERVE	93.90
TOTAL	313,139.59

M/S Jordan Reid/Garrett Vandermeer to approve the payables. Carried

Accounts Payable September 8, 2026	
CRA payroll deductions for August 2026	795.83
Passmore Labs Invoice # 4868	200.00
Bell	96.23
Telus	72.80
Telus	76.54
Andrew Sheret	857.36
Heli R	105.00
MTB Contracting	1008.00
Fortis Pump 1	118.03
Fortis Pump 2	2535.53

Fortis Deer Rd	67.24
ECOP	210.00
Ministry of Water, Land and Resource Stewardship	78.99
TOTAL	6221.55

Payroll Details	Date	Amount
Wendy Settle	Aug 11	673.08
Wendy Settle	Aug 25	1044.63
Dean Steblyk	Aug 11	454.87
Dean Steblyk	Aug 25	306.24
Shirley Fletcher	Aug 11	458.96
Shirley Fletcher	Aug 25	603.36
	TOTAL	3,541.14

Water Operators Report – W. Settle

- Water sample have been great no issue
- Dean and I repaired the flush line at 82 Bluebird Rd
- Dean and I delivered shut off notices to no paying residents
- I got a questionnaire from Urban Systems that Dean and I must spend some time going through. We will probably do it tomorrow after we install the sample station on Columbia Gardens Rd.
- We did an assessment on Beaver Falls Machining and feel we have a plan going forward, we have not been able to meet up with the homeowner he has been unavailable
- Sept 2 a thunderstorm rolled into the BFWD area, and it was found that direct ground lightening hit the area and led to level sensor circuit failure. The fuse was replaced, alarms acknowledged and the well went back into service. However, remote control access to the SCADA was lost. After numerous resets a complete reboot and of the team viewer platform was needed to gain remote access.

OLD BUSINESS

The homeowners of 1518 did not attend the meeting. The Board discussed the approved building permit issued by the Village of Fruitvale and the Regional District of Kootenay Boundary without permission from the BFWD for water service. The Village of Fruitvale and the RDKB have not adhered RDKB Bylaw 1460(304 d) by asking permission for a water connection to be approved before the building permit is issued. The BFWD found out this information by the Freedom of Information act that the permit was approved and had plumbing fixtures. The homeowner did not fill out an application form for an additional connection. Due to the water moratorium put on the water system in February 2024 we cannot approve any water connections for 1518 Highway 3B or any other properties within the district at this time.

NEW BUSINESS

1421 Hwy 3B violation of sprinkling regulations was discussed and a fine will be issued a per our Sprinkling Bylaw. Shirley will contact the owner of the property to discuss the suite or suites that are in the building so toll invoices can be correctly billed out.

Columbia Basin Trust has a new funding opportunity for the Small Water System readiness program. Wendy and Shirley will start with the application.

Action Items

Shirley will write a letter to the Regional District of Kootenay Boundary regarding 1518 Hwy 3B.

Adjourned _____Next Regular Meeting: October 13, 2026 @ 6:30pm at the Pumphouse