

**BEAVER FALLS WATERWORKS DISTRICT**  
**Agenda**  
**September 19, 2023**

**MEETING CALLED TO ORDER:**

**ATTENDANCE:**

**ABSENT:**

**GUESTS:**

**ACCEPTANCE OF PREVIOUS MINUTES**

Motioned \_\_\_\_\_/Seconded \_\_\_\_\_ Motion carried. Yes \_\_\_ No \_\_\_

**CORRESPONDENCE:**

- Email from Ali Grieve re Meeting for Gas Tax Grant
- Ratepayer with sprinkler programing concerns.

**FINANCIAL REPORT –**

Balance Sheet, Comparative Income statement, Bank reconciliation.

Transfer of \$13, 336.73 from Renewal reserve account to Operating account to cover cheque issued to Precision Service & Pumps Invoice 17464 for Well #4.

Motioned \_\_\_\_\_/Seconded \_\_\_\_\_ Motion carried. Yes \_\_\_ No \_\_\_

Transfer \$20,000 from Tax 3 account to Renewal Reserve Account as per Bylaw 178.

Motioned \_\_\_\_\_/Seconded \_\_\_\_\_ Motion carried. Yes \_\_\_ No \_\_\_

<b>Accounts Payable September 19, 2023</b>		
Fortis BC – Pump 1 (4353-1)	PAP	95.62
Fortis BC – Pump 2 (7177-3)	PAP	1988.71
Fortis BC – Deer Road (0490-1)	PAP	59.30
Passmore Laboratory Ltd Invoice AUG2023 ID 3014		180.00
Telus 238191921 September 2023	PAP	173.83
Telus 23902i5348 September 2023	PAP	74.86
<b>Total</b>		<b>2572.32</b>
<b>Paid by VISA</b>		
Bread & Butter Basket Company (Angelica DeGroot Thank You Gift)		122.85
Café Michael (lunch for Angelica DeGroot)		19.11
Interest because of payment being canceled, instead of approved		3.41
<b>TOTAL</b>		<b>145.37</b>

<b>Pre-Paid by August 15, 2023</b>		
Receiver General Payroll August 2023 deductions due by September 15th		875.55
Department of Forests, Water Management Branch Invoice WS1587934		200.00
Allen, Wendy – pd cheque	August 12, 2023	508.55
Settle, Wendy – pd cheque	August 12, 2023	200.92
Allen, Wendy – pd EFT	August 29, 2023	427.75
Settle, Wendy – pd EFT	August 29, 2023	254.21
Allen, Wendy – pd cheque	September 12, 2023	468.15
Settle, Wendy – pd cheque	September 12, 2023	339.27
Telus 238191921 Aug 27, 2023,	PAP	173.83
Telus 23902i5348 Aug 27, 2023,	PAP	75.49
<b>Total</b>		<b>3523.72</b>

## **OLD BUSINESS**

Insurance claim for Pump Breakdown claim for Well #2 is finalized in the amount of \$55,011.28. I have not heard from the adjuster after sending 2 emails to ask what the delay was. I have emailed the insurance company to find out why there is no response, she is on holiday until September 18, 2023.

Wendy Settle to get a preliminary costing on chlorination equipment & system.

Wendy Settle to get an updated quote on a pump to push more water up the hill.

Discussion on Invoicing policies, moving to a once-a-year system for cost savings.

## **NEW BUSINESS**

Items for the fall flyer

Ordered Supplies from Staples

Conversation on requirements to qualify for Gas Tax Funding

Conversation on reports provided by Wendy Settle regarding Well #4

## **Water Operators Report – W. Settle**

## **Action Items**