

**BEAVER FALLS WATERWORKS DISTRICT**  
**Minutes**  
**September 10, 2024**

**MEETING CALLED TO ORDER: 6:03**

**ATTENDANCE:** Harold Walker, Laurie Moore, Ellen Vallie, Kyle Beeton, Wendy Settle, Wendy Allen  
**ABSENT:** Rod Haines

**ACCEPTANCE OF PREVIOUS MINUTES**

Motioned Laurie Moore /Seconded Kyle Beeton Motion carried. Yes

**CORRESPONDENCE:**

- Letter from the Province approving Bylaw 215 Tax 2024.
- Well #2 Redevelopment Report from Precision Service & Pumps

**FINANCIAL REPORT** – Wendy Allen, Secretary / Treasurer

Balance Sheet, Income statement with comparative budget analysis, Accounts Receivable, Accounts Payable. Bank Reconciliation is complete. Manual cheque signatures provided by Kyle Beeton & Laurie Moore

The Water Operator is starting an investigation into whether BEA Holdings Ltd require a refund of Tolls and penalties for 2022, 2023, 2024. No notation was made in the ratepayer sheet after the subdivision of the parcel of land PID # 031-609-856 that there would be no tolls, as the ratepayer claims there is no water connection on that parcel of land. Ratepayer email has been forwarded to Wendy Settle to clarify

GST Rebate received \$11,913.76.

**Motion to pay bills.**

Motioned Ellen Vallie Seconded Kyle Beeton Motion carried. Yes

<b>Accounts Payable August 31, 2024</b>	
Andrew Sheret #15-057710	188.44
Beaverfalls Machining Ltd. #SO-240725	86.69
Fortis Pump 1 4353-1 June 20-August 20, 2024	88.23
Fortis Pump 2 7177-3 June 18-August 18, 2024	2114.85
Fortis Deer Road 0490-1 June 19-August 19, 2024	59.43
Ministry of Water, Land and Resource Stewardship #WSI644490	200.00
Passmore Labs AUG 2024 ID 3629	270.00
The Water Supply Association of B.C. #2024-053	300.00
West K Sand & Gravel #56991	615.16
<b>TOTAL</b>	<b>3922.80</b>
<b>Collabria VISA at August 29, 2024</b>	
CANCO #519670	100.00
Canadian Tire #52	77.77
Telus Mobility August – September 2024	28.00
<b>TOTAL</b>	<b>205.77</b>

<b>Prepaid at August 31, 2024</b>	
Receiver General Payroll August 2024 deductions	735.48
Telus SCADA Line August 27, 2024	74.22
<b>Total</b>	<b>809.70</b>
<b>Payroll Details August 2024</b>	
W. Allen EFT Aug 12, 2024	380.39
W. Settle EFT Aug 12, 2024	739.07
W. Allen EFT Aug 26, 2024	433.16
W. Settle EFT Aug 26, 2024	386.44
D. Steblyk EFT Aug 26, 2024	611.85
<b>Total</b>	<b>2550.91</b>

## OLD BUSINESS

Wendy Allen Performance Review resulted in a 6.72% raise for 2024.

Tax Sale Letters are ready for 3 ratepayers and have been forwarded to Susanne Meeds, MUNI:EX. These letters and supporting documents have been reviewed and accepted by the Trustees.

## NEW BUSINESS

-Bylaw created for PRV for all water connections as per updated building codes. Secretary Treasurer will research existing Bylaws for a template.

-Discussion concerning Tax Bylaw for 2025 increases. All agree that an increase is needed to recuperate repairs and maintenance costs over the past 2 years and from that generating anticipated repairs and maintenance costs for 2025.

-Fall/Winter Flyer 2024/25 discussion and review with corrections and additional information added ready for approval at the October 8th Board meeting.

## Water Operators Report – W. Settle

### Action Items/ Updates

Tax Invoices for October 15, 2024.

We have received our ink and the Secretary Treasurer will begin edits for Tax Bylaw 215 for the 2024 Tax invoicing period. Due date will be Monday, December 2, 2024 as the first falls on a Sunday.

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Adjourned 7:35 HW-Chair

Next Regular Meeting: October 8<sup>th</sup>, 2024 @ 6:00 pm  
at the Pumphouse, 1620 Scout Road.