

**BEAVER FALLS WATERWORKS DISTRICT**  
**Meeting Minutes**  
**October 14, 2025**  
**Montrose Hall (Basement)**

**MEETING CALLED TO ORDER:** 7pm

**ATTENDANCE:** Wayne McIntyre, Garrett Van Der Meer, Gary Stein, Jordan Reid, Wendy Settle, Nicole Thompson

**ABSENT:** Matt Ferarro

**GUESTS:** See ratepayer sign in sheet.

**ACCEPTANCE OF PREVIOUS MINUTES:**

Motioned Jordan Reid /Seconded Garrett Van Der Meer Motion carried. Yes.

**Address from the Chairman** Wayne McIntyre. Had a meeting with the Regional District, we informed them that we are a group board and had the GARP test coming up and what we might be facing down the road, and that we hoped they would give us guidance and assistance to help us out. RDKB assured that if we have everything in order and asset management plan and everything together that they would step forward and look for funding for us.

**Introduction of late item** – none.

**Business arising from the minutes and unfinished business** None.

**Petions and delegations to address the board**

- Stan Makortoff.

Beaver Falls Waterworks District will pay for the repair valve.

Motioned Wayne McIntyre /Seconded Gary Stein Motion carried. Yes.

- Sharon Kucher. Discussion items: lack of communication to ratepayers; lack of transparency to ratepayers; private Facebook group being utilized to share information regarding Beaver Falls water system not advising all ratepayers; discussion on location of water testing station. To review and discuss the location of the water sample station with Pouria and Wendy.

Motioned Wayne McIntyre /Seconded Jordan Reid Motion carried. Yes.

**Correspondence**

**FINANCIAL REPORT** – Nicole Thompson, Secretary / Treasurer

Balance Sheet, Income statement, Accounts Receivable, Accounts Payable. Bank Reconciliation is complete.

Accounts Receivable on October 8, 2025. \$43,614.58

Bank Balance on September 30, 2025. \$676,771.88

CHEQUING COMMUNITY PLUS TOLLS	\$148,101.48
SUMMIT SAVINGS BUSINESS OPERATIONS	\$102,128.89
SUMMIT SAVINGS BUSINESS 1 CAP EXPENSES	\$15,668.48
SUMMIT SAVINGS BUSINESS 2 RENEWAL RESERVE	\$53,019.92
SUMMIT SAVINGS BUSINESS 3 TAXES	\$357,853.11

<b>Accounts Payable September 30, 2025</b>	
Western Water Associates Invoice 22-077-03VR-03	5,022.08
Telus Mobility 1916 1 September 25, 2025	436.80
Jenelle Green 1019 Hwy 3B for deposit remaining on account	104.49
Wendy Settle – Ace Courier Reimbursement AA4421575/AA4421573	83.84
Passmore Laboratory InvoiceID 4317 SEP2025	564.00
Iconix Waterworks LP Invoice C2516088212	1,331.75
Mackay Paving Ltd. Invoice #1	735.00
Heli-R Enterprises Ltd. Invoice 923233	598.50
Heli-R Enterprises Ltd. Invoice 923240	380.00
Laurie Moore – Honoraria 2025	1,044.88
Harold Walker – Honoraria 2025	1,101.68
<b>TOTALS</b>	<b>11,403.74</b>

<b>Prepaid on September 30, 2025</b>	
Wendy Settle – September 6, 2025	438.61
Dean Steblyk – September 6, 2025	410.65
Nicole Thompson – September 6, 2025	445.57
Wendy Settle – September 20, 2025	1,137.11
Dean Steblyk – September 20, 2025	468.17
Nicole Thompson – September 20, 2025	517.52
<b>TOTALS</b>	<b>3,417.63</b>

Motion to pay bills.

Motioned Gary Stein / Seconded Jordan Reid

Motion carried. Yes.

### **Water Operators Report – Prepared by W. Settle**

- Working with Western Water on GARP study has been going very well
- Samples have been good except for the hiccup in mid September we had to go on Water Quality Advisory for a week and chlorinate due to a count of 2 then 1 coliforms in the water,
- The conference that I went to in Cranbrook was really interesting there were a lot of new materials that were introduced to the operators and also got first hand instructions on how to use, it was a great conference for operators
- Had a power outage for 2.5 hours so was watching closely the water levels to make sure all was good and didn't have to go on water conservation due to low reservoirs
- Met with BFM regarding connections
- Repaired a water leak at 1090 Hwy 3B it turned out to be a split in the T that provides water to the residence so it was repaired then the residents were put on Water Quality Advisory till the sample at site came back clean it was only a couple of days
- I had a phone call with Pouria our Water Officer regarding the position of another samples station and I suggested on Columbia Gardens Road as it is the furthest from the reservoirs and is a high spot and he agreed and so he has asked that when the station is installed to update him on the location as he has the information for all other sample locations. I said it would probably be in the Spring he was fine with that but would like it in before next summer.

## **Resolutions**

## **New Business**

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Adjourned 8:45pm Next Regular Meeting: November 18<sup>th</sup>, 2025, at 7pm Pump house.