

**BEAVER FALLS WATERWORKS DISTRICT
MINUTES
November 12, 2024**

MEETING CALLED TO ORDER: 6:00pm

ATTENDANCE: Harold Walker, Ellen Vallie, Kyle Beeton, Rod Haines, Wendy Settle, Wendy Allen.

ABSENT: Laurie Moore.

GUESTS: Ratepayer, Monica Amantea who wishes to address the Board of Trustees, Attending; Brian Dower, Donna Henschell, Sharon & Mark Kucher, Senta Piccolo, Wayne McIntyre, Bev Piccolo.

Monica Amantea has concerns about:

- Board transparency and providing more information on the BFWD website, water counts and special advisories for water quality specifically.
- communication with ratepayers.
- ratepayer input on purchases.

Wendy Settle replies: We will try to respond more often even if there are no changes and agreed to update the alerts more frequently. We have purchased a testing station on the recommendation of the Environmental Water Officer to eliminate potential sampling errors at the source. We can put the water test results on the website for viewing.

Monica Amantea has requested we move forward with meetings with Village of Montrose and Village of Fruitvale concerning next steps for connecting to either, to become a chlorinated water system and begin the process of dismantling the Beaverfalls Water Works District.

Monica Amantea informed the Board of Trustees that her conversations with Village of Fruitvale indicate that an engineering transfer study would be the first step in starting that process.

Monica Amantea requests a sit-down meeting with the Village of Montrose to discuss possibly joining their chlorinated water system. Ratepayers, Sharon Kucher, Mark Kucher, Brian Dower and Wayne McIntyre want to be included in this meeting if it happens.

Further questions from the floor, leave given by Chairman, Harold Walker:

Ratepayer Sharon Kucher – Requests more information about potentially connecting to another water system and would like to have options explored at the AGM in spring of 2025.

Ratepayer Donna Henschell – Asks if the government has changed its standards?

Wendy Settle replies: Yes, they have.

Ratepayer Wayne McIntyre – Do we flush the lines?

Wendy Settle replies: Yes, Twice a year.

Chairman Harold Walker thanks the guests and lets them know that we will now close the presentation period of the meeting and continue with the monthly Board business. (7:14pm)

Board Discussion of methods of holding a referendum to determine whether the majority of ratepayers would want to remain an unchlorinated system or pursue connecting with another water system. Hold a special meeting to vote or wait until the AGM and hold the vote at that time.

ACCEPTANCE OF PREVIOUS MINUTES

Motioned Ellen Vallie / Seconded Kyle Beeton Motion carried? Yes

CORRESPONDENCE:

1. Email thread from Monica Amantea, Trustees, Water Operator and Pouria Mojtahedi B.Sc, B.Tech, CPHI
2. Insurance Policy from ACERA for 2025

FINANCIAL REPORT – Wendy Allen, Secretary / Treasurer

Balance Sheet, Income statement with comparative budget analysis, Accounts Receivable, Accounts Payable. Bank Reconciliation is complete.

Motion for a transfer of \$13,245.15 from the Tolls Operating Account to the Tax 3 Account to correct Bylaw Tax 2024 payments deposited to Tolls account by ratepayers.

Motioned Kyle Beeton Seconded Ellen Vallie Motion carried? Yes

Budget 2025 first draft. No suggested edits at this time.

Motion to pay bills.

Motioned Kyle Beeton Seconded Ellen Vallie Motion carried? Yes

Accounts Payable November 7, 2024	
ACERA Insurance Policy 2024-2025	17,087.00
Andrew Sheret (early payment credit of \$97.17) # 15-061629, # 15-062194	3,791.59
Fortis Pump 1 4353-1 Aug 20-Oct 20, 2024	110.21
Fortis Pump 2 7177-3 Aug 18-Oct 18, 2024	1,016.14
Fortis Deer Road 0490-1 Aug 19-Oct 19, 2024	59.43
Heli-R-Enterprises #622681	1,275.75
Heli-R-Enterprises #622688	2,031.75
ICONIX #C2416097266 #C2416097267 #C2416093999	1,306.89
Passmore Laboratory OCT2024 ID3733	225.00
Settle, W. reimbursement for Parlson, Walmart and Armtec	112.27
Village of Montrose #VOM-10-03 (charges for hook up labour and water usage)	4,653.12
TOTAL	31,669.15

Collabria VISA at October 29, 2024	
Canada Post #CC640506	124.74
Telus Mobility October 2024	33.60
TOTAL	158.34

Prepaid at October 31, 2024	
Receiver General Payroll October 2024 deductions	1,113.48
Telus SKADA Line , 2024	74.61
TOTAL	1,188.09
Payroll Details October 2024	
W. Allen EFT Oct 08, 2024,	416.08
W. Settle EFT Oct 08, 2024,	660.95
W. Allen EFT Oct 21, 2024, (preparing invoices for Tax Bylaw 215)	1,006.42
W. Settle EFT Oct 21, 2024,	725.39
D. Steblyk EFT Oct 21, 2024	525.59
TOTAL	3,334.43

OLD BUSINESS

Tax Sale Letters for 3 accounts – emailed Susanne again this week, she is on leave until next week.

Bylaw research for PRV for all water connections as per updated building codes requested by the Water Operator. Decided to put a disclaimer versus a Bylaw.

NEW BUSINESS

Ratepayer refused mail, how to proceed? Wendy Settle and Harold Walker to hand deliver to dwelling. Manual cheques require signatures. (Kyle Beeton, Harold Walker)

Bylaw 216 created for updated costs for water connections and administrative fees from \$1000 to \$1500 for connection fees and from \$100 to \$150 for administrative costs.

Motioned Ellen Vallie / Seconded Rod Haines Motion carried? Yes

Addressing unreported apartments and suites in the district for unregistered water usage for Tolls. The Water Operator and Secretary Treasurer will do some research as at least 2 unregistered water connections in rental suites have been brought to our attention.

Wendy Settle - Get Carson to do the snow clearing? Yes, go ahead.

Suggested having the December board meeting at the secretary treasurer's flower shop, followed by our holiday get together. Spouses are welcome. Staff to contribute \$20 each and Wendy Allen will sort food and drink.

Water Operators Report – W. Settle

Action Items/ Updates

Prepare Bylaws pending budget approval, Ellen Vallie has requested the increases in percentages.

Meeting to Continue in Camera.

Adjourned 8:22 Next Regular Meeting: December 10th, 2024 @ 6:00pm at 1960 Columbia Gardens Road, Holiday get together to follow.