

BEAVER FALLS WATERWORKS DISTRICT
Minutes
May 12, 2026
Pumphouse

MEETING CALLED TO ORDER: 7:00 pm

ATTENDANCE: Wayne McIntyre, Jordan Reid, Gary Stein, Matt Ferraro, Garrett Vandermeer, Shirley Fletcher, Wendy Settle.

ABSENT:

GUESTS:

INTRODUCTION OF LATE ITEM

ACCEPTANCE OF PREVIOUS MINUTES

M/S Wayne McIntyre/Jordan Reid to accept the April 14, 2026, minutes.

CORRESPONDENCE

Letter from Watershed Stewardship and Security Branch Water, Fisheries and Coast Division BC Ministry of Water, Land and Resource Stewardship regarding Drought and Water Scarcity Preparation

FINANCIAL REPORT

Balance Sheet, Income statement Accounts Receivable, Accounts Payable.
Taxes and Toll invoices were mailed out April 30. The income statement reflects this. Water shut off notices were issued and we have worked with payment plans with a few individuals to clear their balances. Outstanding receivables are \$5,625.90.

Bank Balances at April 30, 2026

CHEQUING COMMUNITY PLUS TOLLS	80,588.49
SUMMIT SAVINGS BUSINESS 3 TAXES	62,626.75
SUMMIT SAVINGS BUSINESS OPERATIONS	15,723.16
SUMMIT SAVINGS BUSINESS 1 CAP EXPENSES	53,297.71
SUMMIT SAVINGS BUSINESS 2 RENEWAL RESERVE	375,087.51

M/S Gary Stein/Jordan Reid to pay the bills.

Collabria VISA on May 12, 2026	
Inland Allcare	110.19
Staples	152.08
Totals	262.27

Accounts Payable May 12, 2026	
CRA payroll deductions for April 2026	876.78
Passmore Labs Invoice #	200.00
Doane Grant Thornton final bill	3,204.60
Telus SCADA	74.14
Telus- Internet	72.80
Bell Mobility	96.23
Fortis BC Pump 1	1,341.92
Fortis BC Pump 2	413.01
Fortis BC Deer Rd	67.11
Rona	27.71
TOTAL	6,374.30

PAYROLL DETAILS May 12, 2026	
Wendy Settle April 21	964.09
Dean Steblyk April 21	395.42
Shirley Fletcher April 21	659.63
Wendy Settle May 5	882.34
Dean Steblyk May 5	187.33
Shirley Fletcher May 5	560.04
Totals	3,648.85

Water Operators Report – W. Settle

- Water samples are great
- Flush went well we had a residual the ends of the lines which is good
- Dean and I delivered shut off notices for non-payment
- Our water consumption is running approximately 868gal/day/hh which is a little high Genelle is 775 for the last 11 days
- I have not heard from Ryan Rhodes with the final GARP study report. I will contact him Tuesday cause once it is completed; we can start the Asset Management Plan with Urban Systems.

OLD BUSINESS

Wayne will contact Alida at KSCU to get online to approve payables.

NEW BUSINESS

M/S Jordan Reid/Garrett Vandermeer to elect Wayne McIntyre as the Chair of the BFWD for 2026. Carried.
M/S Wayne McIntyre/Jordan Reid to elect Garrett Vandermeer as Vice Chair of the BFWD for 2026. Carried.
M/S Gary Stein/Garrett Vandermeer to deny the request from the owner at 86 Bluebird rd. Carried.

Action Items

Shirley to look into GIC's for investment for the district.