

**BEAVER FALLS WATERWORKS DISTRICT**  
**Minutes**  
**March 10, 2026**  
**Montrose Hall basement**

**MEETING CALLED TO ORDER:** 7:01pm

**ATTENDANCE:** Wayne McIntyre, Jordan Reid, Gary Stein, Matt Ferraro, Garrett Vandermeer, Wendy Settle, Shirley Fletcher

**ABSENT:**

**GUESTS:** Bev Piccolo

**INTRODUCTION OF LATE ITEM**

The office computer will need to be replaced as the screen is not working. M/S Garrett Vandermeer/ Wayne McIntyre to replace the computer. Carried.

**ACCEPTANCE OF PREVIOUS MINUTES**

M/S Jordan Reid /Gary Stein to accept the February 10<sup>th</sup>, 2026, minutes. Carried.

**CORRESPONDENCE**

The Ministry has sent back the registered 2026 Tax Bylaw 220.

**FINANCIAL REPORT**

Balance Sheet, Income statement Accounts Receivable, Accounts Payable. Some receivables have come in and notice letters have been sent out. Shut offs to start March 31.

Bank Balances on February 28, 2026

CHEQUING COMMUNITY PLUS TOLLS	60,443.93
SUMMIT SAVINGS BUSINESS 3 TAXES	403,653.02
SUMMIT SAVINGS BUSINESS OPERATIONS	62,532.66
SUMMIT SAVINGS BUSINESS 1 CAP EXPENSES	15,704.41
SUMMIT SAVINGS BUSINESS 2 RENEWAL RESERVE	53,217.63

M/S Garrett Vandermeer/ Matt Ferraro to pay the bills. Carried.

<b>Collabria VISA on March 10, 2025</b>	
Sage 2026 renewal	1,976.80
Microsoft 365 renewal	162.40
<b>Totals</b>	<b>2,139.20</b>

<b>Accounts Payable March 10, 2026</b>	
CRA payroll deductions for Feb 2026	667.78
Passmore Labs Invoice # 4575	100.00
Andrew Sheret Invoice # 15-097594	10.91
Western Water Associates Ltd. Invoice # 22-077-03VR-06(Garp Study)	4,728.36
Fortis BC-Pump 1	537.27

Fortis BC-Pump 2	1,356.37
Fortis BC-Deer Rd	67.23
WorkSafe BC- 2025 premium	925.32
Telus SCADA	74.14
Telus- Internet	72.80
Koodo-367-0255	44.80
ICBC- Truck Insurance Renewal March 21 estimated premium	892.00
Village of Montrose- 02-10-26HALL	25.00
Canada post-Ch # 3262- stamps for newsletter mailout	231.76
Staples Canada- paper and antivirus program reimbursement to S. Fletcher	106.28
Doane Grant Thornton	4,578.00
BV Lawn Care	105.00
<b>TOTAL</b>	<b>14,597.06</b>
<b>PAYROLL DETAILS March 10, 2026</b>	
Wendy Settle Feb 10	521.30
Dean Steblyk Feb 10	246.79
Shirley Fletcher Feb 10	645.96
Wendy Settle Feb 24	774.76
Dean Steblyk Feb 24	246.79
Shirley Fletcher Feb 24	672.05
Wendy Settle March 10	590.01
Dean Steblyk March 10	187.33
Shirley Fletcher March 10	721.72
<b>Totals</b>	<b>4,606.71</b>

### Water Operators Report – W. Settle

- Water samples have been great, water consumption is running a little high at 467gal/day/hh in comparison Genelle is 178 gal/day/hh, so I have put a message on FB regarding water consumption and for people to look for any issues and to refrain from running water, so it doesn't freeze
- I have done up a EOCP report for Dean for his hours so that he can challenge his level 2 certification
- Checked on PH and am working PH 1 to paint the floor
- I have sent a email to Pouria regarding attending our AGM but have not heard back yet, I also sent a reminder to Ryan
- Now that the weather is on the warmer side, I have contacted Dean and we will start locating valves that need to be able to shut off due to nonpayment, we will be starting on Scout Rd on the 24<sup>th</sup> of March.

### NEW BUSINESS

M/S Jordan Reid/Matt Ferraro to correct September 2025 and October 2025 minutes to reflect the correct amount for Trustees honorariums. Carried.

Water License has been approved from the Ministry of Water, Land and Resource Stewardship on February 12, 2026. It was applied for February 29, 2016.

M/S Gary Stein/Jordan Reid to give a dollar (\$1) increase to Wendy Settle effective March 23, 2026. Carried.

Discussed the AGM and set the date for the final audit meeting with Grant Thornton. Jordan Reid, Matt Ferraro and Shirley Fletcher to attend.