

BEAVER FALLS WATERWORKS DISTRICT
Minutes
June 9 2026
Pumphouse

MEETING CALLED TO ORDER: 7:00 pm

ATTENDANCE: Wayne McIntyre, Jordan Reid, Garrett Vandermeer, Gary Stein, Shirley Fletcher,
Wendy Settle

ABSENT: Matt Ferraro

GUESTS:

INTRODUCTION OF LATE ITEM

ACCEPTANCE OF PREVIOUS MINUTES

M/S Garrett Vandermeer/Jordan Reid to accept the May 12, 2026, minutes. Carried.

FINANCIAL REPORT

Balance Sheet, Income statement Accounts Receivable, Accounts Payable. We are on track with sticking to the budget as we are halfway through the year. Accounts Receivables have been coming in steady. We have issued a shut off notice to 1622 Columbia Gardens Road for June 23.

Bank Balances at May 31, 2026

CHEQUING COMMUNITY PLUS TOLLS	125,065.36
SUMMIT SAVINGS BUSINESS 3 TAXES	387,116.68
SUMMIT SAVINGS BUSINESS OPERATIONS	62,674.62
SUMMIT SAVINGS BUSINESS 1 CAP EXPENSES	15,731.17
SUMMIT SAVINGS BUSINESS 2 RENEWAL RESERVE	53,338.45

M/S Gary Stein/Garrett Vandermeer to approve the payables. Carried

Accounts Payable June 9, 2026	
CRA payroll deductions for May 2026	655.08
Passmore Labs Invoice # 4713	200.00
Western Water Associates	2200.38
Telus SCADA	74.14
Telus- Internet	72.80
Bell Mobility	96.23
Wayne McIntyre- honorarium	1142.98
Garrett Vandermeer - honorarium	1142.98
Jordan Reid- honorarium	1080.50
Matt Ferraro- honorarium	1080.50
Gary Stein	1142.66
TOTAL	\$8,888.25

Payroll Details	Date	Amount
Wendy Settle	May 19	572.37
Wendy Settle	June 2	703.48
Dean Steblyk	May 19	306.24
Dean Steblyk	June 2	335.98
Shirley Fletcher	May 19	401.20
Shirley Fletcher	June 2	314.57
	TOTAL	\$2,633.84

Water Operators Report – W. Settle

- Water samples have been great; our water consumption is a little high for the weather we are having it is 811/gal/day/hh.
- Dean and I looked for an iso valve on Christie Road for Stu Michalsen but figure it was never put in so when the property sells, we will have to put a connection in on our dime. I did go through some of the minutes when Stu thought the subdivision was completed but did not find anything.
- Still working on the shop floor
- I got quotes for the sample station Iconix is the most reasonable.
- I had a meeting with Urban Systems earlier today to discuss the Asset Management Plan they will use the information from the last two reports, and we went over mapping, decommissioning, SCADA and the chlorine pump.
- BC One calls for the new sample station, connection on Christie Rd, and repair of hydrant on highway that needs to be replaced.

OLD BUSINESS

KSCU signers on account for online banking Shirley will investigate setting this up.

NEW BUSINESS

Joshua Galbraith, Policy Analyst, Local Government Finance Branch Ministry of Housing and Municipal Affairs in our new Financial Officer.

M/S Gary Stein/Jordan Reid to invest the following accounts into 18-month redeemable GIC's at 2.35% \$300,000 from the Business Taxes 3, 62,674.62 from Operations, 15,731.17 for the Cap Expenditures and \$53,338.45 from the Renewal Reserve account. Carried.

Action Items

Shirley will set up the online banking and term deposits.

Water scheduled to be shut of at 1622 Columbia Gardens rd June 23 if full payment is not received.

Adjourned 7:38pm Next Regular Meeting: July 14, 2026 @ 6:30pm at the Pumphouse