

BEAVER FALLS WATERWORKS DISTRICT
Minutes
January 21, 2025

MEETING CALLED TO ORDER: 6:01

ATTENDANCE: Harold Walker, Laurie Moore, Ellen Vallie, Kyle Beeton, Wendy Settle, Wendy Allen

ABSENT: Rod Haines

GUESTS: Sharon Kucher, Mark Kucher, Wayne McIntyre, Monica Amantea, Donna Henschell and Brian Dower

Ratepayer, Sharon & Mark Kucher wish to address the Board of Trustees concerning:

- **Question** What is the status/number of current ratepayers that are not caught up on annual payments?

Answer Secretary: There are 23 ratepayers still in arrears, with 18 of those current under 90 days. Receivables sit at approximately 16,000. There is only 1 Toll account in arrears and their water has been shut off.

- **Question** Can you turn their water off?

Answer Secretary: No, our current Bylaw states the action for overdue taxes is tax sale of property if the account is more than 2 years old. Some of our current accounts are more than 2 years old.

- **Question** How much remains unpaid that was budgeted?

Answer Secretary: \$17,444.00

- **Question** The current Bylaw relating to renters paying taxes and tolls. The current Bylaw has the full toll amount set as the rate. Current guidelines for Federal and BC government say that rates are paid on service not volume. Discussion at the previous meeting led me to believe that you were not going to change the tolls.

Answer Secretary: No, the discussion was concerning whether a full toll was fair and it needs more discussion.

ACCEPTANCE OF REVISION OF PREVIOUS NOVEMBER 2024 MINUTES

Motioned Laurie Moore /Seconded Kyle Beeton Motion carried. Yes

ACCEPTANCE OF DECEMBER 2024 MINUTES

Motioned Laurie Moore /Seconded Kyle Beeton Motion carried. Yes

CORRESPONDENCE:

BC Assessment – 2025 Property Assessment Notice \$411,000.00

FINANCIAL REPORT – Wendy Allen, Secretary / Treasurer

Balance Sheet, Income statement with comparative budget analysis, Accounts Receivable, Accounts Payable. Bank Reconciliation is complete.

| | |
|--|-------------------------|
| Balances in KSCU at December 31, 2024 | 586,820.30 total |
| CHEQUING COMMUNITY PLUS TOLLS--in cheq | 67,446.10 |
| SUMMIT SAVINGS BUSINESS OPERATIONS | 101,368.20 |
| SUMMIT SAVINGS BUSINESS 1 CAP EXPENSES | 15,598.35 |
| SUMMIT SAVINGS BUSINESS 2 RENEWAL RESERVE | 52,664.34 |
| SUMMIT SAVINGS BUSINESS 3 TAXES | 349,743.31 |

Require transfer of \$16,346.95 from Tax 3 to Tolls Operating for capital purchases and District improvements paid from Tolls Operating Account.

Motioned Ellen Vallie / Seconded Kyle Beeton Motion carried. Yes

Budget 2025 analysis with edits – Discussion – need to hold a Special meeting to discuss. Table until next meeting, Secretary please arrange a Special meeting.

Motion to pay bills.

Motioned Kyle Beeton / Seconded Ellen Vallie Motion carried. Yes

| Accounts Payable December 31, 2024 | |
|---|-----------------|
| Beaver Valley Lawn Care #233232 | 210.00 |
| Fortis BC Pump 1 4353-3 Oct-Dec | 337.32 |
| Fortis BC Pump 2 7177-3 Oct-Dec | 937.21 |
| Fortis BC Deer Road 0490-1 have not received bill, in the process of setting up e-billing | 59.43 |
| Heli-R-Enterprises #622692 (Reimburse for Fortis invoice Piccolo Road repair) in dispute | 1,764.07 |
| Passmore Laboratory DEC2024 ID3844 | 180.00 |
| TOTAL | 3,488.03 |

| Collabria VISA on December 29, 2024 | |
|--|--------------|
| Telus Mobility December 06, 2024 (paid, see receipt) | 33.60 |
| TOTAL | 33.60 |

| Prepaid by December 31, 2024 | |
|---|----------------|
| Receiver General Payroll December 2024 | 1099.63 |
| EOCP fees for Invoice #155704 (Dean Steblyk reimbursed) | 187.95 |
| Telus SCADA Line December 10, 2024 | 74.14 |
| Total | 1361.72 |

| Payroll Details for December 2024 | |
|--|----------------|
| W. Allen EFT Dec 02, 2024 | 662.41 |
| W. Settle EFT Dec 02, 2024 | 582.52 |
| W. Allen EFT Dec 17, 2024 | 546.12 |
| W. Settle EFT Dec 17, 2024 | 700.16 |
| W. Allen EFT Dec 31, 2024 | 156.91 |
| W. Settle EFT Dec 31, 2024 | 464.87 |
| D. Steblyk EFT Dec 31, 2024 | 122.42 |
| Total | 3235.41 |

OLD BUSINESS

Addressing unreported apartments and suites in the district for unregistered water usage for Tolls.
Discussion on amending the Toll Bylaw regarding extra rental units' owned by ratepayers. Tabled to Special meeting for discussion.

Need to identify invoices paid from Tolls Operating that need to be reimbursed by Tax 3 Account.

| | | |
|--------------------------------------|---------|-----------------------------------|
| - Powertech Electrical #15271 | 2199.40 | Ceiling fan/heater for Pumphouse. |
| - Precision service and Pumps #17775 | 6248.90 | Well Decommission |
| - McKay Paving #1 | 3150.00 | Well Decommission |
| - Amazon.com #111-6326693 | 1064.51 | Trash Pump replacement |
| - Andrew Sheret #15-061029 | 3684.14 | Water Sample Station |

New Business –

Discussion concerning amendments to Bylaw 177, Tolls Bylaw suites and rentals. Tabled to Special meeting.

Water Operators Report – W. Settle

Action Items/ Updates

Prepare Bylaws pending budget approval.
Prepare files for year end. (sending to Grant Thornton Feb 7, 2025)
T4 preparation
GST rebate preparation
WCB reporting

Adjourned 7:02 Next Regular Meeting: February 11th, 2025 @ 6:00pm at the Montrose Hall, upstairs.