

BEAVER FALLS WATERWORKS DISTRICT

Minutes

February 10, 2026

Montrose Hall (Basement)

MEETING CALLED TO ORDER: 7:00 pm

ATTENDANCE: Wayne McIntyre, Jordan Reid, Gary Stein, Matt Ferraro, Garrett Vandermeer, Wendy Settle, Shirley Fletcher

GUESTS: Ryan Rhodes Western Water Associates via phone

ACCEPTANCE OF PREVIOUS MINUTES:

January 12, 2026 Minutes Motioned Jordan Reid /Seconded Gary Stein. Carried.

Address from the Chairman Wayne McIntyre.

Introduction of late item None

Business arising from the minutes and unfinished business

Update Signing Authority with KSCU to remove Nicole Thompson, Harold Walker, Ellen Vallie, Vicky Poulsen, Laurie Moore, Kyle Beeton, and Wendy Allen from all accounts held at KSCU. To add Shirley Fletcher as administrator, Wayne McIntyre, Garrett Vandermeer, Gary Nolan Stein, Jordan Reid and Matthew Ferraro as Trustees for all accounts held at Kootenay Savings Credit Union. M/S Jordan Reid/Gary Stein. Carried.

Discussed mobile phone plans as approved in January 2026 minutes.

Petions and delegations to address the board None

FINANCIAL REPORT – Shirley Fletcher temporary, Secretary / Treasurer

Balance Sheet, Income statement, Accounts Receivable, Accounts Payable.

Accounts Receivable on February 10, 2026. \$ 29,048.13

Bank Balance on January 31, 2026 \$ 27,379.70

CHEQUING COMMUNITY PLUS TOLLS	27,379.70
SUMMIT SAVINGS BUSINESS OPERATIONS	102,476.85
SUMMIT SAVINGS BUSINESS 1 CAP EXPENSES	15,700.18
SUMMIT SAVINGS BUSINESS 2 RENEWAL RESERVE	53,180.91
SUMMIT SAVINGS BUSINESS 3 TAXES	403,343.61

M/S Jordan Reid/ Matt Ferraro to approve payment for the bills. Carried.

Accounts Payable February 10, 2026	
Rural Water Impact- website annual fees #20-0915BHQ	335.00
Dean Steblyk-Office of Water Programs course #961332	142.70
Passmore Labs Invoice # 4521	200.00
CRA-Payroll Deductions for January 2026	831.46
Telus Jan 25 High Speed Internet	72.80
Telus Jan 25 2503677524 SCADA	74.14
Koodo Jan 250 367 0255	61.60
Montrose Hall Rental January -Wayne reimbursement	25.00
Doane Grant Thornton- partial payment 2025-year end #IBC-83810	8,240.40
BC One Call # 20251188	22.26
Canada Post-registered Letter reimbursement to S. Fletcher	15.70
Interior Health B2026-73359 Operating Permit	150.00
TOTALS	\$10,171.06
Prepaid on February 10, 2026	
Wendy Settle –January 16,2026	349.52
Dean Steblyk – January16, 2026	335.00
Shirley Fletcher – January 16, 2026	970.80
Wendy Settle – January 28, 2026	842.55
Dean Steblyk – January 28, 2026	632.27
Shirley Fletcher- January 28, 2026	603.36
TOTALS	3,733.50

Water Operators Report – Prepared by W. Settle

Water samples have been great

Inventory is completed for 2025 for Auditor and I spent time answering questions

Checked on pumphouse during the cold snap all good and I started cleaning the floors to prepare for sealer
It looks like there might have been a residential line break at 1167 Hwy 3B but I checked it out and it was not running anymore; it just created a lot of ice.

Dean is not caught up on his CEU's and it ready to write the test for Level 2 Water Operator.

Ryan Rhodes will be on the phone tonight to give an update to the board regarding the GARP study.

New Business

Petition to the Ministry of Housing and Municipal Affairs will be emailed off to the Black Mountain Irrigation District.

M/S Jordan Reid/Matt Ferraro to move the Tax/Toll Invoice dates to be billed out April 30 and due July 2nd. This will allow for better management of delinquent accounts. Carried.

M/S Gary Stein/Jordan Reid to approve the Tolls Bylaw 221. Carried.

M/S Gary Stein/Matt Ferraro to approve the Tax Bylaw 220. Carried.

M/S Garrett Vandermeer/ Jordan Reid to transfer \$40,000 from Summit Savings Business Operations to Chequing Community Tolls. Carried.

Discussed newsletter for AGM announcement April 14, 2026