

**BEAVER FALLS WATERWORKS DISTRICT
MINUTES
December 10, 2024**

MEETING CALLED TO ORDER: 6:03 pm.

ATTENDANCE: Harold Walker, Laurie Moore, Ellen Vallie, Kyle Beeton, Rod Haines, Wendy Settle.

ABSENT: None.

GUESTS: Sharon & Mark Kucher, Wayne & Senta McIntyre, Bev Piccolo, Monica Amantea, Brian Dower, Monica Haines.

Harold Walker, Chair, address the Board and guests. Reaffirming that the Board wishes to cooperate and communicate with ratepayers and listen to all concerns. He also reiterated that the Board has complete confidence in the Beaverfalls Water Works staff.

- Ratepayers, Sharon & Mark Kucher wish to address the Board of Trustees concerning water system maintenance and future plans for the District.
 1. S. Kucher asks about a water count of 18 coliforms from January 2023. Water Operator responds that it was a sampling error and was correct when a resampling was performed.
 2. S. Kucher speaks about the full comprehensive test from 2023 and the lead levels that were over the limit. Water Operator responds that it was resampled, and the levels were fine.
 3. S. Kucher asks where are the zero count test results and why just resample? Water Operator responded that Interior Health makes these decisions.
 4. S. Kucher asks, indicating The Board of Trustees, how can ratepayers help the District? Can ratepayers help with calls, meetings or research for funding?
 5. S. Kucher asks to see the bank statement and requested that the balances be posted with the minutes monthly. Secretary provides bank statements and confirms that bank account balances will be posted monthly in the minutes.
 6. S. Kucher asks the Board to make a motion to create a sub committee of 6 or 7 ratepayers to explore funding and next steps for the future of the district.
- 1. M. Kucher asks what is the time frame between tests when a bad sample happens? Water Operator responds that samples are collected on every second Tuesday and are taken to Passmore Laboratory by ACE courier. It is usually Saturday before we get results back.
- Ratepayer, Wayne McIntyre wishes to address the Board of Trustees concerning the new well.
 1. W. McIntyre asks about what happened with the new well and why did it change from a small water system to a large water system? Water Operator responded that in 2017 the GARP requirements changed and that changed the parameters.
 2. W. McIntyre asks about a water management plan and the possibility of forming a sub-committee to look into plans for the future. W. McIntyre feels there is funding available based on minimal research but a Trustee is required to move forward. Chairman responds that we had been looking into funding and we (the Board of Trustees) are not against it. It would require a water management plan completed by a qualified engineer and is about \$60,000. W. McIntyre asks if there is a Trustee who will agree to commit to the committee. Kyle Beeton responds with a commitment to be the Board presence for the sub committee.

Motion to create a sub-committee of no more than 7 individuals with a Trustee committed to sourcing out funding to improve the district and begin to create a future plan for the District.

Motioned Harold Walker Seconded Rod Haines Motioned carried Yes

ACCEPTANCE OF PREVIOUS MINUTES

Motioned Kyle Beeton /Seconded Ellen Vallie Motion carried. Yes

CORRESPONDENCE:

- 1. Pouria Mojtahedi B.Sc, B.Tech, CPHI Draft COP
- 2. Increases for RWI (Website) in 2025
- 3. Increases for Passmore Laboratories in 2025

FINANCIAL REPORT – Wendy Allen, Secretary / Treasurer
Balance Sheet, Income statement with comparative budget analysis, Accounts Receivable, Accounts Payable. Bank Reconciliation is complete.

Motion for a transfer of \$21,320.94 from the Tolls Operating Account to the Tax 3 Account to correct Bylaw Tax 2024 payments deposited to Tolls account by ratepayers.

Motioned Ellen Vallee Seconded Rod Haines Motion carried. Yes

KSCU Balances on November 30, 2024

CHEQUING COMMUNITY PLUS TOLLS--in cheq \$91,638.27
 SUMMIT SAVINGS BUSINESS OPERATIONS \$101,282.18
 SUMMIT SAVINGS BUSINESS 1 CAP EXPENSES \$15,590.41
 SUMMIT SAVINGS BUSINESS 2 RENEWAL RESERVE \$52,624.11
 SUMMIT SAVINGS BUSINESS 3 TAXES \$324,579.36
 Everyday Banking Total- Canadian Dollar \$585,714.33

Budget 2025 Discussion, tabled to next meeting.

Motion to pay bills.

Motioned Laurie Moore Seconded Kyle Beeton Motion carried. Yes

Accounts Payable November 30, 2024	
Heli-R-Enterprises #622692 (Reimburse for Fortis invoice Piccolo Road repair)	1,764.07
Passmore Laboratory NOV2024 ID3779	180.00
TOTAL	1,944.07

Collabria VISA at November 28, 2024	
Canadian Tire #82	54.86
Telus Mobility November 2024	33.60
TOTAL	88.46

Prepaid November 30, 2024	
Receiver General Payroll November 2024 deductions	1264.70
Telus SKADA Line November 10, 2024	74.14
Total	1338.84
Payroll Details November 2024	
W. Allen EFT Nov 05, 2024	574.76
W. Settle EFT Nov 05, 2024	695.47
D. Steblyk EFT Nov 05, 2024	640.60
W. Allen EFT Nov 18, 2024	1099.40
W. Settle EFT Nov 18, 2024	700.16
Total	3710.39

OLD BUSINESS

Tax Sale Letters have been sent out to 2 of 3 accounts, the third is going through forfeiture. Mail strike will create a delay.

NEW BUSINESS

Addressing unreported apartments and suites in the district for unregistered water usage for Tolls.

- We have identified 2 undeclared rental units in the District. How to proceed? Options for self reporting sent out in correspondence? Water Operator to check all dwellings physically?

Harold Walker and Monica Amantea come forward to report that they have units and understand they are responsible for extra payment for their rental suites. Monica Amantea expressed that she felt a full Toll for an extra apartment seems too much. Tabled to next meeting for discussion on whether to make an amendment to the Tolls Bylaws and if so, how much should be paid?

Need to identify invoices paid from Tolls Operating that need to be reimbursed by Tax 3 Account. Will have a meeting with the Secretary and the Water Operator.

Late payment Tax Penalty of 20% has been applied as per Tax Bylaw.

Final transfer for 2024 from Tolls to Taxes accounts. Completed.

Water Operators Report – W. Settle

Action Items/ Updates

Prepare Bylaws pending budget approval.
Get files ready for year end.