

BEAVER FALLS WATERWORKS DISTRICT
Minutes
December 9, 2025
Montrose Hall (Basement)

MEETING CALLED TO ORDER: 6:00 pm

ATTENDANCE: Gary Stein, Wayne McIntyre, Garrett Vandermeer, Jordan Reid, Wendy Settle, Shirley Fletcher.

ABSENT: Matt Ferraro

GUESTS:

ACCEPTANCE OF PREVIOUS MINUTES:

October 14 Minutes Motioned Gary Stein Seconded Jordan Reid as amended. Carried.

November 18 Minutes Motioned Garrett Vandermeer Seconded Gary Stein as amended. Carried.

Address from the Chairman Wayne McIntyre.

Introduction of late item None.

Business arising from the minutes and unfinished business None.

Petitions and delegations to address the board None.

FINANCIAL REPORT – Shirley Fletcher temporary, Secretary / Treasurer

Bank Reconciliation is complete. Accounts Receivable shows outstanding accounts, that have been charged the incorrect late fee percentage. Correct fees will need to be applied, bills reissued with a note explaining the corrections made.

Accounts Receivable on December 8, 2025.	\$ 35,055.84
Bank Balance on November 30, 2025.	\$ 670,312.37
CHEQUING COMMUNITY PLUS TOLLS	\$138,577.51
SUMMIT SAVINGS BUSINESS OPERATIONS	\$104,449.50
SUMMIT SAVINGS BUSINESS 1 CAP EXPENSES	\$ 15,684.19
SUMMIT SAVINGS BUSINESS 2 RENEWAL RESERVE	\$ 53,099.70
SUMMIT SAVINGS BUSINESS 3 TAXES	\$358,501.47

Motion to pay bills. Gary Stein Seconded Jordan Reid. Carried.

Accounts Payable Dec 9, 2025		
Acera Insurance Invoice # 329219		17,992.00
ECOP Invoice # 163541		187.95
Passmore Labs Invoice # 4426 Nov 2025		282.00
Precision Pumps Invoice # 18450		282.24
Telus Nov 25 High Speed Internet		509.60
Telus Nov 25 2503677524		74.38
Wendy reimbursement ace/Canadian tire 33.54 + 40.41		73.95
Shirley Fletcher reimbursement for ink		51.50
Heli R Invoice # 284254		157.50
TOTALS		19,611.12

Collabria VISA		
Telus Mobility		180.00
Telus Mobility		33.60
Interest on purchases		6.70
TOTALS		220.30

Prepaid on Dec 9 2025		
Wendy Settle –November 3, 2025		411.16
Dean Steblyk –November 17, 2025		122.45
Nicole Thompson –November 3, 2025		351.12
Wendy Settle –November 17, 2025		176.97
Dean Steblyk –November 3, 2025		238.10
Nicole Thompson –November 17, 2025		539.50
TOTALS		1488.18

Water Operators Report – Prepared by W. Settle

Water samples have been great our water consumption is very low
 Western Water has got all the info they need for the GARP report so now we are just waiting for the results.
 Dean installed a well cap on Well 4
 Dean is on call for the month of December while I heal. I am hoping to be back to doing some stuff in the New Year.
 Merry Christmas everyone and all the best in 2025.

Resolutions None

New Business

Asset Management Plan with Urban Systems at a cost of \$ 14,205. This is lower than expected as they can use the information from the previous plan done in 2012 to cut costs.
 Discussed temporary appointment of Shirley Fletcher until a suitable candidate is found.
 Budget is tabled until the January 2026 meeting.
 M/S Jordan Reid/Gary Stein to motion to approve the payroll remittances from April through November 2025 for a total payment of \$ 8,510.24. Carried.

