

**BEAVER FALLS WATERWORKS DISTRICT**  
**ANNUAL GENERAL MEETING**  
**Minutes**  
**April 22, 2025**

**MEETING CALLED TO ORDER:** 7:00pm

**WELCOMING:** Chair, Board of Trustees, Ratepayers  
Introductions made by Harold Walker, Chair

**Acceptance of 2024 AGM Minutes**

**Motioned** Vicky Paulson

**Seconded** Jordan Reid

**Motion carried:** Yes.

**BUSINESS:** None.

**Chair Report** – Harold Walker, Chair of Beaver falls Water Works District

**Water Operator's Report** – Wendy Settle, Water Operator

**AGM 2025 Water Operator's Report**

- The beginning of every year we do an inventory count for the Auditor for the previous year
- Every year the Emergency Response Plan is updated and downloaded on the website
- In the spring we did a chlorine flush
- In May we had well 2 redeveloped, this is to remove any corrosion or incrustation from the well screens and also to clean any sand or fines that accumulate behind the screens so there is a faster recovery only having to flow through gravel and not sand, once this was done we were able to increase production on the well approx.. 50 gpm
- Throughout the year we located and upgrading a few more ISO valves little by little we are finding them and making them easier to locate and making sure they are operatable
- One job that the operators have is making sure that the hydrants are free of snow in the winter and grass in the summer
- We did a small upgrade to the SCADA (supervisory control and data acquisition)
- In late summer we did some coliform counts in our water, at that point we were put on a water quality advisory, we chlorinated but the chlorine was not able to stay in the system long enough to make a difference, so it was easier to connect to Montrose water for a 2 week period (suggested and requested by IHA drinking water Officer), so the chlorine could have better contact time to kill the organic matter that was causing the issue, along with a major flush of the system at the end, this worked and we were able to return to our own BF water
- We had a leak on the highway at a fire hydrant when it was dug up we found that the spool that connects from the main to the hydrant had corroded to the point of a major hole so as of right now the hydrant is out of service but we do have the parts and will be repairing it very soon
- We installed a yard hydrant at the pumphouse for taking samples and we also installed a sampling station along the highway as this is the very best way to get water samples without stirring up the organics in the lines, since we have been taking the samples for these 2 units we have not had any issues come summer we will know for sure.
- At the end of the year BFWD was presented with new conditions to operate, I as a water operator need to follow and also one of the conditions was to have a GARP (ground water at risk of containing Pathogens) study done, we have hired a Hydrologist and we are working on it

as we speak, this will take most of the year to complete, other conditions is water consumption, annual report, monthly reports to IHA a comprehensive report done every year as it used to be every 3 years, updated Emergency Response Plan, this is all to be in place by the end of 2025 the only thing that is left to do is the GARP study I have all other conditions in place

**Financial Statements 2024**– Nicole Thompson, Secretary/Treasurer

Financial statements for 2025 have been completed and signed by Harold Walker and Ellen Vallie at the Grant Thornton Trail Office on April 17, 2025.

**Trustees Honorarium:** Voting on Trustees to be provided with an honorarium equivalent to the Water Tolls and Taxes. A motion is required.

**Motioned** Monica Amantea

**Seconded** Wayne McIntyre

**Motion carried:** Yes.

**Auditor** – Grant Thornton as auditor for 2025. Motioned to discuss at next board meeting as ratepayers would like quotes from other Auditors.

**Budget 2025** – Provided to and accepted by ratepayers.

**Motioned** Ron Piccolo

**Seconded** Vicky Paulson

**Motion carried:** Yes.

**Plans for Year 2025**

- GARP Testing continues to December 2025.

**Questions:**

**Why don't we save this for the next meeting? The new board should vote on this. (Ratepayer) (Regarding Trustees Honorarium)**

It is for the rate payers to decide and vote on right now. (W. Settle)

Does everyone agree? (Harold Walker) – Ratepayers raised hands in agreeance.

**How much did Grant Thornton charge? (Ratepayer)**

\$17,085. (Nicole Thompson)

**Should we have the new board decide? (Ratepayer) (Regarding 2025 Auditor)**

We will leave for next board meeting. (Harold Walker)

**How did we try to clean the well? (Ratepayer)**

Scrub brush and acid wash (W. Settle)

**Has the GARP testing started? Will Hydrogeologist come within the next month? (Ratepayer)**

The GARP testing has started and Hydrogeologist was supposed to come for Easter but was unable and till send someone out soon. He will let us know when. (W. Settle)

**Why was our water break not in the Water Operators Report? (Ratepayer)**

Because it was not BFWD line that broke. (W. Settle)

**When will we know the results of the election? (Ratepayer)**

At the end of this meeting. (Harold Walker)

**Election of Trustees: Scrutineer** – Wendy Settle (Water Operator), Nicole Thompson (Secretary/Treasurer), Donna Henschell, Jeff Womacks

**Trustee for 2025 Position:**

We have 5 Trustee positions to be elected.

Nominations received before April 8<sup>th</sup> at 1pm.

- Matthew Ferraro. Votes Received: 30
- Monica Amantea. Votes Received: 12
- Brian Dower. Votes Received: 19
- Gillian Eames. Votes Received: 29
- Wayne McIntyre. Votes Received: 37
- Gary Nolan Stein. Votes Received: 34
- Sharon Kucher. Votes Received: 17
- Jordan Reid. Votes Received: 33
- Garrett Van Der Meer. Votes Received: 38

**RESULTS OF ELECTION**

Garrett Van Der Meer and Wayne McIntyre have won the 3-year Trustee term positions. Gary Nolan Stein has won the 2-year Trustee term position. Jordan Reid and Matthew Ferraro have won the 1-year Trustee term position. All positions are held at the Beaver Falls Water Works District and won by majority rules.

---

**Adjourned 8:04pm**