

**BEAVER FALLS WATERWORKS DISTRICT**

**Agenda**

**April 18, 2023**

**Montrose Hall (Basement) 6:00 pm**

**MEETING CALLED TO ORDER:**

**ATTENDANCE:** Harold Walker, Ellen Valle, Vicky Paulson, Laurie Moore, Jeff Papilion. Kyle Beeton, Wendy Settle, Angelica DeGroot,

**ABSENT:**

**GUESTS: None**

**ACCEPTANCE OF PREVIOUS MINUTES: Motioned \_\_\_\_\_ Second \_\_\_\_\_**

**CORRESPONDENCE**

**FINANCIAL REPORT**

Accounts Receivable Listing as of April 18, 2023 shows outstanding ratepayers.

Bank reconciliation for current bank balance as shown on the bank statement. Income Statement.

<b>Accounts Payable on April 18th, 2023</b>		
ACE Courier Invoice #12334047		206.58
Andrew Sheret #15-085631		913.40
Angelica's Bookkeeping Company		304.50
FVBS Maglio Trail #77880/6		90.54
Grant Thornton Invoice #IBC-3130		5,617.50
Iconix #C2316016005		5,803.19
Village of Montrose – Basement Rental AGM 2023		25.00
Passmore Mar2023-ID2800		180.00
Randy's Decks & Diggers #892254		3339.00
Shirley's gift & card reimbursement for W.Settle		174.76
West K Sand & Gravel		1,638.40
<b>TOTAL</b>		<b>18,292.87</b>

<b>Paid by April 18th, 2023</b>		
Receiver General Payroll March deductions	Online	915.61
Collabria VISA	Bank Transfer	2068.42
- Canco Fruitvale	\$150	
- Columbia Business Computers	\$472.50	
- Sage Renewal	\$1445.92	0
Telus 921	PAP	162.63
Telus 348	PAP	74.15
Allen, Wendy – pd EFT	March 28, 2023	559.57
Settle, Wendy – pd EFT	March 30, 2023	467.76
Steblyk, Dean – pd EFT	March 29, 2023	228.94
Allen, Wendy – pd EFT	April 12, 2023	468.79
Settle, Wendy – pd EFT	April 12, 2023	1028.08
Steblyk, Dean – pd EFT	April 12, 2023	664.60
Mileage Feb & March – Wendy Allen	April 12, 2023	94.79
<b>TOTAL</b>		<b>\$6,733.34</b>

## **OLD BUSINESS**

Water Sharing Agreement with Village of Montrose signed March 17, 2023 with Larry Plotnikoff (CAO), Mike Walsh (Mayor) and Harold Walker attended the meeting with Wendy Allen.

New computer system

Staff mileage as per CRA approved at 0.68/km

Farewell gift for Shirley Fletcher picked up by Wendy Settle budget agreed to \$150. Camp Chair

Water Conference in Kelowna sharing costs with Village of Montrose– Wendy Settle attended.

Emergency Breakdown Insurance tabled to next meeting.

## **NEW BUSINESS**

Financial Statements 2023 complete

Review banking procedures – 2 approvals required.

Trustee positions filled by acclamation – New Board Member, Kyle Beeton

Emergency Breakdown Insurance

New phone/message manager for the Pumphouse

Employee reviews are due.

Newsletter with Mainline flushing date, Operator will let us know.

Donating old computer to Dean Steblyk

### **Water Operators Report – Wendy Settle**

Well # 3 update

### **Budget Update/Financials – Angelica**

Transfers required at Kootenay Savings Credit Union to move funds from Tax 3 account to Operating Tolls account where they are supposed to be deposited.

### **Action Items**

Signing authority for accounts removal/addition of names

Cancel credit card in Shirley's name

AGM

Adjournment

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