

BEAVER FALLS WATERWORKS DISTRICT
Minutes
May 7, 2024

MEETING CALLED TO ORDER: 6:12 pm

ATTENDANCE: Harold Walker, Laurie Moore, Ellen Vallie, Kyle Beeton, Rod Haines, Wendy Settle , Wendy Allen, Guests: Bev Piccolo, Senta McIntyre, Joannah Verbeek, Ingrid Ritchie

ABSENT: None

ACCEPTANCE OF PREVIOUS MINUTES

Motioned: Kyle Beeton /Seconded Laurie Moore Motion carried. Yes

Appointment of a Chair and Vice-chair:

Nominated: Harold Walker – Chair nominated by Ellen Vallie, seconded by Laurie Moore

Nominated: Laurie Moore – Vice Chair nominated by Ellen Vallie, seconded by Kyle Beeton

Result: Harold Walker – Chair, Laurie Moore – Vice Chair

CORRESPONDENCE:

Late fee dispute with (Discussed ratepayer).

(Ratepayer) asks for more time to pay.

Statistics Canada Survey – Mandatory.

FINANCIAL REPORT – Wendy Allen, Secretary / Treasurer

Balance Sheet, Income statement, Accounts Receivable, Accounts Payable. Bank Reconciliation is complete. Honoraria have been paid.

Motion to pay bills.

Motioned Laurie Moore Seconded Kyle Beeton Motion carried. Yes

Accounts Payable May 7, 2024	
Fortis Pump 1 4353-1 Feb 20 – Apr 20, 2024	309.23
Fortis Pump 2 7177-3 Feb 18 – Apr 18, 2024	844.54
Fortis Deer Road 0490-1 Feb 19 – Apr 19, 2024	63.30
Grant Thornton Invoice #IBC-35499 (PAP)	7,439.25
Passmore Labs APR2024 ID#	180.00
TOTAL	8,836.32
Collabria VISA	
SAGE subscription renewal 2024	1583.68
McKelvey Creek #065001001007	8.00
Inland Allcare #396179	130.81
Parslow #069423	13.44
Telus Mobility Apr - May 2024	28.00
TOTAL	1763.93

Prepaid at April 30, 2024	
Receiver General Payroll April 2024 deductions	889.25
Telus SKADA Line April 23, 2024	74.14
Steblyk, Dean Paid cash for Gas for Truck (Reimburse this pay period)	20.00
Total	983.39
Payroll Details April 2024	
W. Allen EFT April 8, 2024,	587.66
W. Settle EFT April 8, 2024,	634.80
D. Steblyk EFT April 22, 2024,	196.62
W. Allen EFT April 22, 2024,	611.36
W. Settle EFT April 22, 2024,	634.80
Total	2665.24

OLD BUSINESS

*Tolls penalties and April BCI applied to accounts.

*Discussion on guidelines for Travel & Entertainment expense. Tabled to next meeting. -Harold Walker has asked that the board please forward your ideas to the Secretary Treasurer a week before our next board meeting on May 7, 2024.

By a vote of 4 for, 1 against, it has been decided that go forward the appropriate gift for trustees or employees retiring or leaving the Beaverfalls Water Works District or in the case of immediate family bereavement of Board Members, will receive a card signed by all. Gifts will be a result of a personal contribution by board members that want to personally contribute.

*Water shut off on unpaid accounts will begin in May for last years unpaid Tolls and June, as per the 60 days indicated on our invoices for current year unpaid.

*Chlorine Flush completed; ratepayers notified.

NEW BUSINESS

*Signatures at Bank required, (Bring 2 pieces of current ID) set up Rod Haines at KSCU.

*Have asked Province if people who cannot develop water connections on their parcel should have to continue paying taxes, waiting on a response.

*Further updates to website

*Late fee dispute with (Ratepayer), decision? One time waving of late fee.

*Extra time for (Ratepayer) to bring account up to date? Decision? Granted until end of June.

Water Operators Report – W. Settle

Hydrologist will be in town beginning of June and is open to a meeting with ratepayers.

Action Items/ Updates

Adjourned 7:07 Next Regular Meeting: June 11th, 2024 @ 6:00pm at the Montrose Hall.