

**BEAVER FALLS WATERWORKS DISTRICT
ANNUAL GENERAL MEETING
Minutes
April 18, 2023**

MEETING CALLED TO ORDER: 7:08 pm

ATTENDANCE: *Chair*, Harold Walker, *Trustees*, Ellen Vallie, Vicky Poulson, Laurie Moore, Jeff Papilion, Kyle Beeton, *Secretary Treasurer*, Wendy Allen, *Water Operator*, Wendy Settle, *Bookkeeper*, Angelica DeGroot, *Guests*, Bev Picolo, Marla Walker, Roger Poulson, Len Vallie

WELCOMING: Chair, Board of Trustees, Ratepayers. Introductions made by Harold Walker

READING OF PREVIOUS MINUTES:

Motioned by Ellen Vallie

Seconded by Laurie Moore. Carried

BUSINESS:

Chair Report: Harold Walker, Chair of Beaver Falls Waterworks District.

-Shirley has retired and we have a new Secretary Treasurer for the District, Wendy Allen.

-Board approved a 2% cost of living increase for employees for the next 3 years, to be revisited in 2025.

-We accepted a quote of \$163,516.33 from Precision Pumps for the new well project and have begun development of Well #3. Things are looking good for this new well. Water is excellent.

-Auditors, Grant Thornton, have given our 2022 Financial Statements a clean opinion and commended our savings plan and ability to carry the cost of our infrastructure development.

-Trustee positions, we had received 3 nominations for three positions. All three appointed by acclimation. (Ellen Vallee – 3 year term, Laurie Moore - 3 year term, Kyle Beeton – 2 year term)

-Projects for 2023 include a new line from the Lions Park to Beaver Road and redoing our Capital Expenditures Report. Porta Potty installation is still on going.

Repairs to water lines in the Improvement District:

- a. Columbia Road for the Underwood, Kohlmann and the Bluebird Farm.
- b. Repairs completed to 2 water line breaks by the bus stop across from the Motel.
- c. Repaired a leak at 1064 Hwy #B.
- d. Repaired 2 leaks on 2 connections at 1086 Hwy 3B.
- e. Repaired a leak on Christie Road.
- f. Replaced a well pump motor in September.

We had to connect to the Montrose Water System via our Water Service Agreement in August. We have renewed the agreement for another 5 years, both sides feeling it works well for both communities.

Water Operator's Report: Wendy Settle, Water Operator

Water samples have been really good, we take samples every 1st and 3rd Tuesday of the month. For those that are not aware we are one of few that don't have to chlorinate our water and are not required as long as our sample come back with <1 of E coli and Coliforms which we are lucky for as this would be a huge expense to install chlorination.

- We continue locating and upgrading our residential isolation valves when we get the chance.
- In the Spring and Fall we do a chlorine flush, and this is to kill anything that possibly could be growing in the lines and it is also required by IHA this also helps to keep us off chlorinating full time. I know it is a pain but in the long run it is worth it.
- We hired a Hydrologist to start working on a location for a new well.
- In June we started the application to apply for the commissioning of a new well (Well #3). Well #2 went down and Well #1 could not keep up as it was progressively deteriorating, so at this point we went on to Montrose water, they had noticed we were consuming an enormous amount of water so at that point we issued a stage 3 water restrictions and there was no more said.
- In October we installed a new submersible pump and motor in Well #2 and were able to return to our own water, only to find out we were still losing a huge amount of water, to the point it was taking 8.5 hours to fill the reservoir 20% and 3 hours to drain so we started to trouble shoot the problem isolating parts of the system and seeing how the reservoirs reacted and there was no change, we walked the system a few time fixed a few leaks that we had found or others found but still nothing changed and then there was a weird situation in the creek beside Beaver Falls Machine. There was no water up stream but there was down stream, and it was substantial so we found our leak in the bottom of the creek bed and are so lucky we found it because in a couple of weeks that creek would be running again. We repaired it and now it takes 3 hours to fill and over 8.5 hours to drain 20%.
- Well #3 is drilled after a couple of attempts and the water has been tested and the results a great, now we are waiting for the hydrologist report and our next step is to apply for a construction permit, once that has been stamped by the IHA Engineer we can move on to installing the infrastructure and get Well #3 on line.
- For those who were affected by having no water a couple of weeks ago we apologize but we installed a valve close the well sites so now we can isolate there and not interfere with anyone water while we do the rest of the work for Well #3.
- I would also like to introduce our new assistant operator Dean Steblyk, he has worked on water systems in the past and is just looking for some part-time work and he fits in very nicely with our line of work.

Financial Statements: Angelica de Groot of Angelica's Bookkeeping Company

District is on track with the budget, the overages are reasonable considering the installation of Well #3 and the recent change over to a new secretary treasurer. Grant Thornton has commended us on our ability to finance the well project on our own and not have to seek outside funding and have given us a clean opinion on Financial Statements for 2022. Tolls and taxes should continue increasing with the percentages that we have been using.

Trustees Honorarium:

Voting on Trustees to be provided with an honorarium equivalent to the Water Tolls for 2023 (\$569.10).

Motioned by Len Vallie Seconded by Bev Piccolo Carried

Plans for Year 2023

- To install a new Well #3
- Reservoir rehabilitation
- Continue with locating and replacing valve boxes.
- Install porta potty at the pumphouse.

Questions:

Question: (Len Vallie) When you totally drain the tank do we go on Montrose water?

Answer: (Wendy Settle) No, there are 2 tanks and we drain 2 at a time.

Question: Where is the water tested?

Answer: (Wendy Settle) Christie Road, Pumphouse, various random places in the District.

Question: Is there an anti-syphon valve, has that been done?

Answer: (Wendy Settle) Put an air barrier in place.

Question: Is there a card reader?

Answer: (Wendy Settle) No, the automated SKADA system is in place, we get alarms if there's a problem.

Question: Why not just repair the old well?

Answer: (Wendy Settle) We tried and the screens were blocked with calcium and manganese. There is no water flow.

Question: Do we need a special meeting to approve budget?

Answer: No, we will mail out copies of the budget to the guests who attended the AGM with a form they can return with their vote, the board has already voted to approve. We will then post the budget on the website with a date to finalize if any ratepayer has questions or concerns.

Motion to approve: Angie DeGroot Seconded by Laurie Moore Carried

Election of Trustees:

Trustees for 2023 have been elected by acclamation. Three Trustee positions were available, and three (3) nomination forms were received.

Ellen Vallie and Laurie Moore were re-elected for a 3-year term as Trustee.

Kyle Beeton will be stepping into the 2-year vacancy as a result of Jeff Papilion leaving the area.

Adjournment: 8:00 pm