

**BEAVER FALLS WATERWORKS DISTRICT
ANNUAL GENERAL MEETING
MINUTES
October 17, 2020**

MEETING CALLED TO ORDER 1:00 pm

ATTENDANCE:

Chair, Ellen Vallie; *Secretary Treasurer*, Shirley Fletcher *Trustees*, Laurie Moore, Jeff Papilion, Vicky Poulsen, Harold Walker; *Bookkeeper*, Angelica de Groot;
Guests, Marla Papilion, Len Vallie, Marla Walker; Roger Poulsen;
Absent: Water Operator, Wendy Settle

WELCOMING

Chair, Board of Trustees, Ratepayers
Introductions made by Ellen Vallie

READING OF PREVIOUS MINUTES:

Motion by Jeff Papilion to accept April 25, 2019 minutes as corrected.
Seconded by Harold Walker. Carried.

BUSINESS:

Chair Report

In January, the purchase of the truck for \$9000 was finalized and a letter was sent to ratepayers regarding the booster pump problems.

Comprehensive testing on Well #1 was done in February. Work on the SCADA system was done, and it was switched to WIFI.

A contractor truck rack was purchased for \$3690 in March.

In April, we sold the van for \$3150 and the audit for 2019 went well.

There were problems with the chlorinator in May, as well as more booster pump problems and Wendy was injured.

There was a water line repair on Falls Rd in June, and we relied on Randy and Bruce Winterburn for the repair work.

In August, we received permission from the Scouts to build the carport onto the pumphouse to shelter the work truck.

In September, the carport was under construction a big thank you to Harold. During October it was fenced in.

In November, there were more booster pump problems and a waterline break on Columbia Gardens Rd.

Thank staff for excellent work.

Water Operator's Report

Hello everyone I am reporting the projects and repairs that were done in 2019, unfortunately I was unavailable to do much for most of the year as I had a bad fall and was not able to work, so very little maintenance got done. I made sure all hydrants were cleared of snow. Water samples were done for the full year and they were all good. The Comprehensive reports for Well 1 were completed and there are no issues. In March, BFWD purchased a work truck for the water operator and it has worked out fantastic. I was not able to do the hydrant maintenance nor the chlorine flush in the fall, but we are back on track for the 2020 year. We did have one repair on Falls Road that took a lot of time and expense as it entailed getting Fortis out to hold a pole while the digging was happening. Randy's Decks and Diggers, Ian Ball from Genelle and Bruce Winterburn were able to repair after a lot of long hours and lots of mud. I was giving advice from my wheelchair. Also, one water leak on Columbia Gardens Rd across from the farm that was repaired, and all is good. Hope you are all staying safe in 2020.

Financial Statements:

Angelica de Groot of Angelica's Bookkeeping Company our independent bookkeeper explained the consolidated financial statements completed by Grant Thornton and that the audit passed everything just fine. There was a surplus of \$73,000 in 2019 due to projects not being completed as Wendy was injured. There was \$152,000 in the Renewal Reserve Fund at the end of 2019. It is recommended by Grant Thornton that we continue to raise the Taxes and Tolls, so we have money to put aside for future projects.

M/S Harold Walker/Jeff Papilion to accept Grant Thornton for auditor for 2020. Carried.

The 2020 budget for the year was also presented and explained. There will be moderate net income this year in the amount of \$4,000. The Trustees had to increase the Tolls by 5% and Taxes by 5% to build our accounts. M/S Vicky Poulsen/ Laurie Moore to accept the 2020 budget. Carried.

Trustees Honorarium:

M/S Marla Walker/Marla Papilion that all Trustees, be provided with an honorarium equivalent to the Water Tolls for 2020 (\$491.60). Carried

Plans for Year 2020

- Due to COVID-19 plans have had to be postponed from 2019
- Repair the reservoirs to look at the pitting on the walls and re-epoxy. West Kootenay Mechanical will look at the inside of the reservoirs and sandblast the bottom down to steel and re-epoxy.
- Continue with locating and replacing valve boxes
- Wendy and Shirley are working on the application for Gas Tax Grant for replacement of Well #1
- Well #1 is not performing that well, so we are looking at replacing it with a pit less well.

Election of Trustees:

Election of Trustees for 2020

Two nominations were received. Ellen Vallie was elected by acclamation for a 3-year term as Trustee. Laurie Moore was elected by acclamation for a 3-year term as Trustee.

Adjournment at 1:23 pm