

**BEAVER FALLS WATERWORKS DISTRICT
ANNUAL GENERAL MEETING
MINUTES
April 25, 2019**

MEETING CALLED TO ORDER 6:58 pm

ATTENDANCE:

Chair, Ellen Vallie; Water Operator, Wendy Settle; Secretary Treasurer, Shirley Fletcher Trustees, Laurie Moore, Jeff Papilion, Vicky Poulsen, Harold Walker; Guests, Marla Papilion, Len Vallie, Marla Walker; Bookkeeper, Angelica de Groot;

WELCOMING

Chair, Board of Trustees, Beaver Falls Waterworks District
Introductions made by Ellen Vallie

READING OF PREVIOUS MINUTES:

Motion by Harold Walker to accept April 24, 2018 minutes as corrected.
Seconded by Jeff Papilion. Carried.

BUSINESS:

Chair Report

Thank staff for excellent work;

The water-sharing agreement with the Village of Montrose was revised and signed. We supplied 47 houses for 58 days while Montrose reservoir was repaired.

The District purchased 16 booster pumps for the properties on Christie and Columbia Gardens Rd. This is ongoing not all are installed as we have been trying to locate a plumber. Ross and Underwood will hire a plumber to install their own pumps.

We switched to Passmore Labs for water testing as it is better service. Comprehensive testing is still done by CARO.

May 2018 Interior Health (IHA) issued a boil water advisory for effluent in Beaver Creek. It was lifted after 3 consecutive tests.

The extension of Columbia Gardens Road waterline was completed July 2018.

Two connections were approved for Piccolo Rd.

They Regional District of Kootenay Boundary (RDKB) hydrant agreement did continue through 2018.

One Trustee moved away and was replaced.

There have been issues with the pumps in the wells.

In October 2018, two trustees attended the Water Supply Association conference in Nelson BC. Wendy keeps up her accreditation by attending seminars.

Late in 2018, it was decided to upgrade the vehicle. Money was transferred from a long-term deposit to pay for a truck.

The Beaver Valley United Church was closing. In November 2018, we moved our office to the pumphouse and have our meetings there as well. Rent was \$250 a month so we are saving by having our offices moved.

Water Operator's Report

Water samples are done twice a month we had no issues with our samples

Spring of 2018 I received a call from IHA regarding a contamination in Beaver Creek which put us on a boil water advisory. I was asked to do water samples for the next couple of weeks. I had to do more sampling but after a couple of weeks there was no indication of contaminants in our water. IHA read the Golder Report wrong there is no relation between Beaver Creek and our wells.

Hydrants have been maintained throughout the year snow shoveling, weed eating, pressure

testing, torn down and inspected for the winter.

We put in 2" piping for 200 feet extension on Columbia Gardens Rd to accommodate the last house within the District.

Two new connections on Piccolo Rd were installed and extended the 2" line 150 feet. An isolation valve was installed as I could not locate one on the highway.

Chlorine flush was done in the spring and fall.

All in the system is running well.

IHA offered 2 courses for free in the Spring for Emergency Response Planning (ERP) and water sampling to ensure water systems are doing them correctly. We were the only one of the bigger water systems that attended and IHA was impressed.

Financial Statements:

Angelica de Groot of Angelica's Bookkeeping Company our independent bookkeeper explained the consolidated financial statements completed by Grant Thornton and that the audit passed everything just fine. Operating and Administrative expenses were under budget and there was a surplus of \$46,213 in 2018. This is a good reflection of how much money the District has available for Capital Projects so that we are now able to begin planning for bigger projects.

M/S Vicky Poulsen/ Marla Papilion to accept Grant Thornton for auditor for 2019. Carried.

The 2019 budget for the year was also presented and explained. There will be moderate net income this year in the amount of \$440. The Trustees had to increase the Tolls by 6% and Taxes by 5% to get more work done in the District. M/S Harold Walker/Len Vallie to accept the 2019 budget. Carried.

Trustees Honorarium:

M/S Marla Papilion/Len Vallie that all Trustees, be provided with an honorarium equivalent to the Water Tolls for 2019 (\$468.19). Carried

Plans for Year 2019

- Plans to build an addition to the pumphouse to lock up the vehicle and keep it under cover. Harold is drawing up plans. Marla Papilion asked where the truck is being stored now. Wendy replied that is at Tamarac Ave in Fruitvale BC at Randy's Decks and Diggers.
- Repair the reservoirs and drain for the last week in April to look at the pitting on the walls and re-epoxy. Wendy will contact Jack Balfour at West Kootenay Mechanical to look at the inside of the reservoirs and sandblast the bottom down to steel and re-epoxy. Len Vallie asked about the pitting and Wendy said that two years ago, she filled the pits with epoxy but it now needs to be sandblasted and repaired.
- Wendy and Shirley are working on the application for Gas Tax Grant to replace the plastic pipe on Highway 3B.
- Well #1 is not performing that well, so we are looking at replacing it with a pit less well.

Election of Trustees:

Election of Trustees for 2019

Nominations closed April 11, 2019. Two nominations were received. Harold Walker was elected by acclamation for a 3-year term as Trustee. Jeff Papilion was elected by acclamation for a 3-year term as Trustee.

Adjournment at 7:34 pm