

**BEAVER FALLS WATERWORKS DISTRICT
ANNUAL GENERAL MEETING
MINUTES
April 24, 2018**

1. Meeting Called to Order at 7:00 pm

In Attendance: *Chair*, Ellen Vallie; *Water Operator*, Wendy Settle; *Trustees*, Mae Kruger, Jeff Papilion, Vicky Paulsen, Harold Walker; *Guests*, Marla Papilion, Len Vallie, Marla Walker; *Bookkeeper*, Angelica de Groot;

Excused: Shirley Fletcher

2. Welcoming: Chair, Board of Trustees, Beaver Falls Waterworks District
Introductions made by Ellen Vallie

3. Reading of Previous Minutes

Minutes of April 25, 2017 read - motion to accept minutes with amendments (slight wording changes, date of prior year minutes)
M/S H. Walker, J. Papilion Carried

4. Business Arising from Previous Minutes

Booster pumps for residents on Christie Road, extension of Columbia Gardens Road waterline, continued painting fire hydrants and upgrading isolation valves. All to be discussed in Operator's Report.

5. Chairman's Report

Thank staff for excellent work;
Glad to retain Wendy despite full-time job in Ootishenia;
Good water samples throughout year;
Property assessments revised to include reservoirs now show land at \$150,000 and buildings at \$222,000;
Updated water-sharing agreement (Montrose/Beaver Falls), currently using water for approximately 20 houses while Montrose water tower is repaired. Completion date set for end of May;
New connection set for Columbia Gardens Road postponed due to onset of winter;
Came close to tax sale on three properties;
During year, two trustees resigned, two by-elections held at Special General meeting;
On water break this year, Wendy will report in Operator's Report
Christie Road pressure project nearly complete, Wendy will report in Operator's Report.

6. Water Operator's Report

Quiet year, testing has been perfect;
Montrose project: going well and will continue for another 30 days;
Waterline break at 1094 Highway 3B determined to be BFWD responsibility was repaired. Leak was result of leak at glued fitting along 4-inch light PVC pipe. This piping will need replacing in future;
Christie Road pressure project: Due to excessive cost of pressurizing all of road (approx. \$75,000), alternative solution was to purchase in-line booster pumps for individual homes (approx. \$1,000 per pump). Eleven pumps are now in place;
Well #1 not producing as well as it should due to high calcium buildup – acid flush to break down calcium to be done;
Reservoir will be drained to see how epoxy repairs are holding up;
Comprehensive report (testing for nutrients, nitrates, and BTex) will be done on one of the wells, required by IHA every three years;
Columbia Garden Road extension will commence in May, cost covered by homeowner;
Hydrants are worked on as time available for painting, exercised in spring, torn down and greased in fall;
Isolation valves being replaced as needed.

7. Financial Report.

Report from Grant Thornton presented by Angelica de Groot.

See audit report. Extra points are:

Capital assets nearly completely amortized, which means waterlines are coming to end of life. Geoff Yule of Grant Thornton suggested a greater increase in taxes and tolls to cover future costs of replacement.

Clarification required on land and building from Assessment as it appears to not be reflected on Statements. Angelica will follow up with Grant Thornton

Motion to accept 2017 financial report and have Grant Thornton appointed as auditor for 2018.
M/S J Papilion/V Paulsen Carried

Budget

Reviewed which funds are used for operations, water works, capital expenditures, and reserve.

Three percent increase on tolls and taxes;

RDKB not supporting hydrant maintenance this year;

Repairs and Maintenance greatly increased due to purchase of pumps for Christie Road – some are left to install. Sixteen on Christie Road (eleven already installed) and then on Columbia Road there are some. These are not capital as they are purchased by the district, but are the responsibility of the homeowners thereafter;

Results in deficit operating budget – means we will be using operating surplus from prior years.

Motion to accept 2018 budget.

M/S H Walker/J Papilion Carried

8. Trustees Honorarium

Motion to pay honoraria equal to toll payments for all trustees on board for one year or more.

M/S M Papilion/M Walker Carried

9. Plans for Year 2018

Acid flush Well #1; Columbia Gardens waterline extension; comprehensive water testing; draining and inspecting reservoir.

10. Other Business

Election of Officers – two positions – Mae Kruger resigned as she is moving, Vicky Paulsen finished three-year term.

Nominations from floor: M Kruger/M Walker nominate V Paulsen. By acclamation.

Potential ratepayers for trustee were discussed – follow up with Scott Vandermeer, McMillans, and Macassos.

11. Adjournment at 7:44 pm