

**BEAVER FALLS WATERWORKS DISTRICT  
ANNUAL GENERAL MEETING**

**Minutes  
April 21, 2016**

**Call Meeting to Order: 7:08 p.m.**

**Attendance:** Present: Bruce Winterburn, Ellen Vallie, Vicky Poulsen, Dawn Rosin, Harold Walker, Angelica de Groot, Shirley Fletcher, Wendy Settle  
Guests: Andy Fricke, Len Vallie

**WELCOMING:** Chair, Board of Trustees, BFWD

**READING OF PREVIOUS MINUTES:**

Motion by Ellen Vallie to accept April 15, 2015 minutes.  
Seconded by Dawn Rosin. Carried.

**BUSINESS:**

**Chair Report**

- The galvanized line on John Rd was replaced.
- There was a good size water line break on Bluebird Rd in June and pavement was replaced.
- We are continuing to find shut-off valves and replacing them.
- More isolation valves need to be installed on the system so if there is a break we it doesn't need to affect everyone.

**Old Business**

- The rehabilitation of Pump #1 is complete and it is running good.
- The water line for the Forsythia bank erosion was moved in the Fall of 2015.
- We are continuing to work on the Christie Rd. project to increase water pressure. Len Vallie asked if the dip in Christie Rd was the water line. There is no water line there and years ago Mrs. Wolff said it was where the old creek ran and it was filled in by logs.
- Security lights have been installed on both pump houses.

**Water Operator's Report**

- Hydrant maintenance is done in the spring and fall. Everything is recorded and a copy is sent to the Regional District of Kootenay Boundary (RDKB).
- The Emergency Response Plan (ERP) is posted on our website and is available at the office, if you need to know who to contact in case of an emergency.
- In June of 2015, there was a major waterline break on Bluebird Rd. that was repaired and paved.
- In August of 2015, the Forsythia connection was completed at a cost of \$20,200 in house we are very happy about this. Quotes for the job from True Consulting were to drill under the creek for \$140,000, or to join the pipe after it comes out of the creek and reroute it \$170,000 or to run a line across the bridge from Bloor's property to Columbia Gardens Rd. \$280,000.
- John Rd line was replaced at a cost of \$ 6,815.00
- Well #1 was not performing to capacity so it was pulled by Precision Pumps. The piping was corroded with large holes in it. They rebuilt the pump and replaced the pipe. Len Vallie asked what type of pipe was used if it was still steel pipe. Wendy told him that there are new requirements and the pipe is now epoxy coated.
- We are working on getting residential isolation valves located and updated.
- The large reservoir has some major pitting on the floor, so it is out of commission right now while working on the repairs.

## **New Business**

Plans for 2016 include:

- Installation of a booster pump for the residents of Christie Road.
- Repair the pitting on the reservoir walls.
- Finish paving John Rd.
- Put a new roof on the small pump house
- Continue to get Right of ways on properties where our lines run
- Continue upgrading isolation valves.
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## **Financial Statements:**

Angelica de Groot of ABC Bookkeeping Company our independent bookkeeper explained the consolidated financial statements completed by Yule Anderson. There was a surplus of \$30,748 in 2015. We are going to continue increasing the taxes and tolls every year in accordance with the cost of living. Dawn Rosin noted that Yule Anderson strongly suggested that the BFWD transfer more funds to the Renewal Reserve fund for future use.

M/S Harold Walker/Dawn Rosin to accept Yule Anderson for auditor for 2016.

The 2016 budget for the year was also presented and explained. There will be a deficit budget this year in the amount of \$1,033. M/S Vicky Poulsen/Ellen Vallie to accept the 2016 budget.

## **Trustees Honorarium:**

M/S Len Vallie /Andrew Fricke that all Trustees, with at least one year of service, be provided with an honorarium equivalent to the Water Tolls for 2016 (\$408.41). Carried.

## **Election of Officers:**

Election of Trustees for 2016:

Nominations closed April 5, 2016. Two nominations were received.

Dawn Rosin was elected by acclamation for a 3 year term as Trustee.  
Andrew Fricke was elected by acclamation for a 3 year term as Trustee.

Motion by Ellen Vallie to adjourn meeting at 8:03 pm.  
Seconded by Vicky Poulsen. Carried.

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Shirley Fletcher  
Secretary Treasurer