

# BEAVER FALLS WATERWORKS DISTRICT

## ANNUAL GENERAL MEETING

### Minutes

April 15, 2015

**Call Meeting to Order: 7:05 p.m.**

**Attendance:** Present: Ellen Vallie, Vicky Poulsen, Dawn Rosin, Angelica de Groot, Shirley Fletcher, Wendy Settle  
Guests: Linda Kurulok, Muriel Smith, Michelle Cleland.

**WELCOMING:** Chair, Board of Trustees, BFWD

### **READING OF PREVIOUS MINUTES:**

Motion by Muriel Smith to accept April 9, 2014 minutes.  
Seconded by Linda Kurulok. Carried.

### **BUSINESS:**

#### **Chair Report**

Ellen Vallie acting Chair

- It has been a calm year with no major problems.
- The van was purchased early last year and has been put to good use to carry equipment.
- We made several purchases for tools including a weed eater, generator, and a computer and printer for the pump house for the SCADA system. We also purchased a fire pump to clean the reservoirs and this was a shared cost with the Genelle and Ootischenia water districts.
- The SCADA system is now operational and the district owes a big thank you to Leo Pelletier for the installation.
- The district added equipment breakdown insurance to our insurance policy.
- We have a new website that is full of information and we hope you all had a chance to check it out.

#### **Old Business**

- The SCADA equipment is operational and the water operator is able to check alerts on her smart phone. If there is an alert the operator is able access the controls on the phone and correct the problem. SCADA has the ability to give reports on water consumption on a daily basis. BFWD does not consume a lot of water compared the neighboring districts, this shows the system is solid and does not indicate any major leaks.
- Precision Pumps tested Well #2 in the fall and concluded that it is doing well.
- We are working on getting an electrician to get a security light installed on the outside wall of the pump house.
- The plan for the Forsythia bank across from Beaver Creek is to bring the piping inland up to 50ft from the water and bury it 10-15ft deep to prevent further erosion.

## **Water Operator's Report**

- Repairs and upgrades have been done to replace galvanized water lines. Three new connections were replaced one on Jorgensen Road and two at the end of Hwy 3B.
- Hydrant maintenance is done in the spring and fall. Everything is recorded and a copy is sent to the Regional District of Kootenay Boundary (RDKB). The hydrants and valve boxes have all been painted red.
- The Emergency Response Plan (ERP) is posted on our website and is available at the office, if you need to know who to contact in case of an emergency.
- A Water Operator needs to continually upgrade their education to get credits so that they can hold a valid Water Operators license. This is an ongoing process and courses are taken throughout the year. Some courses taken for credits include confined spaces, hydrant maintenance, and cross connection.
- Water samples are taken weekly and abide by Interior Health rules.

## **New Business**

- The Forsythia bank project will be worked on this year to move the water line inland.
- To increase the pressure for the Christie Road residents we are looking at installing a pressure station. Currently residents at the highest point only have 38 psi pressure.
- Well #1 is not working properly it is only pumping 98 gal/min. The screens need to be cleaned and it will need rehabilitation.

## **Financial Statements:**

Angelica de Groot of ABC Bookkeeping Company our independent bookkeeper explained the consolidated financial statements completed by Yule Anderson. There was a surplus of \$39,000 in 2014. We are going to continue increasing the taxes and tolls every year in accordance with the cost of living. M/S Muriel Smith/Linda Kurulok to accept Yule Anderson for auditor for 2015.

The 2015 budget for the year was also presented and explained. There will be a deficit budget this year in the amount of \$2,223. M/S Linda Kurulok/Muriel Smith to accept the 2015 budget.

## **Trustees Honorarium:**

M/S Linda Kurulok /Muriel Smith that all Trustees, with at least one year of service, be provided with an honorarium equivalent to the Water Tolls for 2015 (\$392.70). Carried.

## **Election of Officers:**

Election of Trustees for 2015:

Leo Pelletier resigned from the board leaving a 2 year term to be filled. There were no nominations.

Vicky Poulsen's term expired. M/S Muriel Smith/Michelle Cleland to re-elect Vicky Poulsen. Vicky Poulsen was elected by acclamation for a 3 year term as Trustee.

Motion by Linda Kurulok to adjourn meeting at 7:50 pm.  
Seconded by Muriel Smith. Carried.

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Shirley Fletcher  
Secretary Treasurer